

# Minimum Invoice Requirements



When issuing an invoice to Lufthansa Group companies, please ensure it fulfills all the legal and internal requirements.

Please make sure to include

1. Cost center

Cost Center with prefix CC/KST (KST 123456)

2. Requisitioner's email address (only Name and Last name of Ordering Party is not sufficient for automation)

You should receive above information from the Ordering person

**LUFTHANSA GROUP**